WALPOLE INDEPENDENT PUBLIC SCHOOL- BOARD NOMINATIONS

Facts about a School Board.

- There are three categories on a school board: Staff members, Parent members and Business, industry and Community members.
- Parents and staff are elected. Business, Industry and Community members are appointed by the board.
- The maximum length of a board term is three years, but a person can be nominated for further three-year periods.
- The school board should meet at least once a term, although it may be beneficial to meet more frequently when getting established.
- Elections will be run if there are more nominations than positions. They operate in the same way as any public election with secret ballot. ‘First Past the Post’ counting method will be used.

What is the role of the School Board?

The role of the School Board is one of setting the long term future for the school and maintaining oversight (not management) of the school’s operation. It is not about running the school—that is the job of the Principal. The School Board provides additional input and suggestions to help the school achieve the best outcomes for the students.

Some of the responsibilities of the School Board are to

- contribute to the School delivery and Performance Agreement and the Business Plan. This document summarises what the school wants to achieve in the future and how it plans to get there;
- endorse and review the annual budget;
- assist with the formulation of Codes of Conduct and endorse school policies;
- approve fees, charges and contributions;
- liaise with other committees within the school such as P&C.

Parent members of the School Board bring their experience as parents at the school and the views and context of the wider school community to School Board meetings.

The School Board does not

- manage the day to day running of the school. For example, it does not employ staff, decide which classes students will be assigned to, or resolve issues relating to individual teachers and students and/or parents;
- discuss individual issues relating to teachers, staff or parents—these are very clearly management roles, and therefore the responsibility of the principal;
- intervene in educational instruction of students.

For more detailed information on the role of the School Board go to the Department of Education website- det.wa.edu.au/independentpublicschools or talk to some of the caretaker board members.
General School Board Elections

Nominee Form

Please use this form to nominate for a position on your school board.

School

School Name: Walpole Independent Primary School

Returning Officer: Mrs Debra Doust

<table>
<thead>
<tr>
<th>Name of Position</th>
<th>No. of Vacancies</th>
<th>Eligibility criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents members</td>
<td>7</td>
<td>A registered parent of a student</td>
</tr>
<tr>
<td>Staff members</td>
<td>4</td>
<td>A member of the staff at the school</td>
</tr>
</tbody>
</table>

Nomination

I, ________________________________________________________________ am nominating for the positions of

Parents member / Staff member____ on the school board. If elected I will undertake the duties of the position.

Signature: _____________________________    Date: _______________________

Lodgement

Nominations are to be submitted to the school’s front office between 8:30am Tuesday 5th March and 12pm (midday) Friday 8th March. Nominations must be submitted during school business hours: 8:30am – 3:30pm.

You can submit your nomination by:

- hand delivery to the front office at Walpole Independent Primary School
- email to walpoleps@education.wa.edu.au or Debra.Doust@education.wa.edu.au
- fax to 98401334
- mail to Walpole Independent Primary School PO Box 310 Walpole WA 6398

The names of all nominees will be announced on Friday 8th March 2013. If an election is required, the voting period will be from Monday 11th March 8:30am to 15th March 3:30pm.